



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	TIHU COLLEGE
Name of the head of the Institution	Dr. Kishore Kr. Talukdar
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03624281238
Mobile no.	9435310973
Registered Email	tihucollege@rediffmail.com
Alternate Email	k_ktalukdar@rediffmail.com
Address	Tihu Town, PO & PS - Tihu, District-Nalbari
City/Town	Tihu
State/UT	Assam
Pincode	781371

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Mr. Gautam Goswami
Phone no/Alternate Phone no.	03624281238
Mobile no.	9954215194
Registered Email	iqactc15@gmail.com
Alternate Email	gautam_pkc@rediffmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.tihucollege.org/download/agar_2017-18.docx
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://www.tihucollege.org/download/Academic_Calendar_%202018-19.pdf

5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B+	75.25	2004	16-Feb-2004	15-Feb-2009
2	B+	2.52	2016	05-Nov-2016	04-Nov-2021

6. Date of Establishment of IQAC	14-Dec-2004
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Feedback Collected from Students	22-Apr-2019 1	150
Submitted AISHE data	26-Feb-2019 10	5
Law Awareness Camp	05-Jan-2019 1	98
Prepared AQAR	30-Dec-2018 45	5
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Tihu College	Food Processing	DBT	2018 0	2197216
Department of Philosophy	seminar	ICPR	2018 1	10000
Department Of Botany	Project	ASTEC	2018 1	5000
Tihu College	Student Excursion	DHE, Assam	2018 0	100000
Botanical Society	Plantation Program	Assam Science Society	2018 1	25000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

0

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Submission of AQAR for 201516, 201617, 201718

API score of a few faculty members was verified and forwarded to DPC for promotion

A Seminar on Law awareness was conducted on 05-01-2019

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Inspiring the students to publish wall magazine.	Many departments published their own wall magazines.
Encouraging the departments to hold departmental seminars.	Most departments organized departmental seminars inviting resource persons from outside.
Encouraging faculty members to attend seminars, workshops, conferences etc.	Many faculty members attended national seminars and workshop with papers.
Encouraging the faculty members to involve in research activities.	A good number of faculty members published research papers. Secondly, the College itself published 'Tihu College Research Journal'.
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

26-Feb-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The college has introduced Software system to facilitate the following 1. Online Admission System 2. Fees collection 3. Bulk SMS system for Teacher Student 4. Library management

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Tihu College aspires to bring the benefit of higher education to the semi-urban and rural masses, especially to the poorer section of the society, with a more caring and supportive understanding of the socio-economic milieu, which will equip them to meet the challenges of changing times in a much more organized and scientific approach. Special attention has been given to the development of an all-round personality of the students. As far as the curriculum of the College is concerned, it is designed by Gauhati University to which Tihu College is affiliated. The curriculum is made available to the College for proper implementation. The University updates the curriculum to keep pace with the changes taking place in education system. As soon as the changes take place teachers are made familiar through seminars, workshops, conferences etc. For smooth and proper implementation of the curriculum teaching plans are designed by the faculty members that are regularly checked by the HoD as well as by the Principal.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
0	0	01/07/2018	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	0	01/07/2018

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	English, Assamese, Economics, Education, Philosophy, History, Geography, Sanskrit, Political Science	20/06/2019
BSc	Botany, Chemistry, Mathematics, Physics, Zoology,	19/06/2019
BCom	Accountancy, Management	22/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course

Number of Students

0

0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	01/07/2018	0

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Education	17
BA	Economics	18
BA	History	22
BA	Geography	26
BA	Philosophy	17
BA	Political Science	12
BSc	Botany	21
BSc	Zoology	18

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The IQAC of the college regularly collect students' feedback on teachers. Students are given feedback forms to evaluate and assess the teachers. After collecting the filled-up forms, these are analysed and a report is prepared. The report is, later on, handed over to the principal for further discussion. The Principal discusses the report in the Academic meeting.

CRITERION II – TEACHING- LEARNING AND EVALUATION**2.1 – Student Enrolment and Profile**

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA		400	712	643
BSc		200	327	286
BCom		20	5	5

BCA		20	20	20
PGDCA		20	20	20
MA	History	20	52	20
MA	Education	20	65	20

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2652	40	0	0	58

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
58	32	5	3	0	3

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Students Mentoring System has not been introduced so far. But, the teachers are fully involved in various academic and non-academic matters. Committees and Cells such as Admission Committee Anti-ragging Squads, Grievance Redressal Cell, Committee for the Prevention of Sexual Harassment etc. are operative in the College.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
0	0	0

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
51	45	6	0	17

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Nil	Principal	Nil
2018	Nil	Vice Principal	Nil

2018	Nil	Assistant Professor	Nil
2018	Nil	Associate Professor	Nil
2019	Nil	Principal	Nil
2019	Nil	Vice Principal	Nil
2019	Nil	Assistant Professor	Nil
2019	Nil	Associate Professor	Nil

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	A-16195	VI	21/05/2019	19/07/2019
BSc	S-16195	VI	21/05/2019	19/07/2019
BCom	C-16195	VI	21/05/2019	19/07/2019

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Since the College is affiliated to Gauhati University, it has to follow the guidelines of the parent university. The College conducts the internal examination twice a year for each semester. The Principal of the College forms an Internal Examination Board to conduct the internal examination. The departments assess the home assignments and seminar papers submitted by the students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The affiliating university prepare the academic calendar for the affiliated colleges. After the publication of the academic calendar prepared by Gauhati University, the College designs its own academic calendar which is included in the College Prospectus. Apart from the holidays and Sundays, all dates such as Annual College Week, Sessional Examinations, Test Examinations etc. are mentioned in it.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.tihucollege.org/download/TIHU%20PROSPCETUS%202018-19.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
A-16195	BA	Assamese, English, Economics, Educati	423	199	47.04

		on,History,G eography,Phi losophy,Poli tical Science and Pass course			
S-16195	BSc	Physics, Che mistry,Mathe matics, Botany, Zoology and Pass course	205	55	27.31
C-16195	BCom	Accountancy and management	6	1	16.67

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<u>0</u>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	Nil	0	0
Any Other (Specify)	0	Nil	0	0
InternationalPr ojects	0	Nil	0	0
Students Research Projects (Other than compulsory by the University)	0	Nil	0	0
Projects sponsored by the University	0	Nil	0	0
Industry sponsored Projects	0	Nil	0	0
Interdisciplina ry Projects	0	Nil	0	0
Minor Projects	0	Nil	0	0
Major Projects	0	Nil	0	0

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	01/07/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	01/07/2018	Nil

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	Nil	Nil	Nil	Nil	01/07/2018

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Nil	0	0
International	Nil	0	0

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	5
Botany	2
Geography	1
English	1

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
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Nil	Nil	Nil	2018	0	Nil	0
Nil	Nil	Nil	2019	0	Nil	0

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2018	0	0	Nil
Nil	Nil	Nil	2019	0	0	Nil

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	5	0	0
Presented papers	2	5	0	0
Resource persons	0	0	0	1

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Summer Internship Programme	NSS	4	20
Swacchata Pakhwada Programme	NSS	5	35
Awareness Programme on Women Hygiene	NSS	27	352
Blood Donation Camp	NCC	5	22

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	0

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating	Name of the activity	Number of teachers participated in such	Number of students participated in such
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	agency		activites	activites
Tobacco Control Awareness Programme	NSS	Awareness programme at Tihu High School	2	15
Blood Donation Camp	NCC	Free Blood Donation camp at Tihu College	5	22
Awareness Programme on Women Hygiene	NSS/Social Service Unit	Awareness Programme for women regarding hygiene and cleanliness	27	352
Swacchata Pakhwada Programme	NSS	Campus Cleanliness drive at Tihu College	5	35
Summer Internship Programme	NSS	Cleanliness and awareness programme at Makhibaha Village under Nalbari District	4	20

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	01/07/2018	30/06/2019	0

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	01/07/2018	Nil	0

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
178	171

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	27378	3175849	152	50260	27530	3226109
Reference Books	10277	224464	446	150779	10723	375243

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	01/07/2018

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	41	1	10	8	6	4	14	72	0

Added	0	0	0	0	0	0	0	0	0
Total	41	1	10	8	6	4	14	72	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

72 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	0

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
44	47	188	150

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College takes certain measures for maintenance and upkeep of the infrastructure and equipment of the College. The college campus is whitewashed every year during summer vacation. Furniture such as desks, benches, tables, chairs, almirah etc. are repaired and replaced. Laboratory apparatus, computers, printers, Xerox machines and other equipment are regularly repaired by technical experts.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	Ishan Uday	25	1125000
b) International	Nil	0	0

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Nil	01/07/2018	0	Nil

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Crash Course on Entry in Services	45	0	0	5

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	5

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	5	BA	Assamese	IDOL, GU	MA
2019	1	BA	Economics	GU	MA
2019	3	BA	Education	GU	MA
2019	4	BA	English	GU	MA
2019	2	BA	History	Tihu College	MA
2019	1	BA	Philosophy	GU	MA
2019	1	BA	Political Science	GU	MA
2019	2	BSc	Physics	GU	MSc
2019	1	BSc	Zoology	GU	MSc

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0

SLET	0
GMAT	0
CAT	0
GRE	0
TOFEL	0
Civil Services	0
Any Other	0

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annul College Week	Institutional	300

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NCC A Certificate	National	0	0	0	Kakali Seal

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College has a students' body called Tihu College Students' Union. The union consists of the student representatives carrying various dictates every year in the month of October by other students. This democratic process of representation help the students become conscious about politics in the true sense of the term. Each and every regular student is entitled to exercise his/her vote in the process of election. The union is supposed to be politically unbiased. The contesting student must be a regular student and must have 75 attendance in the class register. The union operates under the guidance of the Principal and the teachers' in-charge of various portfolios. Usually the union comprises President, General Secretary, Assistant General Secretary, Cultural Secretary, Major Games Secretary, Minor Games Secretary, Magazine Secretary, Debating Secretary, Boys' Common-room Secretary, Girls' Common Room Secretary etc. The students' union plays a leading role in bringing forth the extracurricular activities of the students. It organizes the Annual College Week Festival in the month of January. It also takes initiative in organizing Fresher's Social, Teachers' Day, Cleanliness Drive in the college campus etc. Moreover, representatives from the Tihu College Students' Union are included as members in various committees, academic and administrative, of the College.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

To promote decentralization and participative management the College authority takes up various measures. Firstly, a good number of committees such as Construction Committee, Admission Committee, Purchase Committee, Library Committee, Hostel Committee, admission Committee, Grievance Redressal Cell, Committee for the Elimination of Sexual Harassment etc. have been formed to discuss various issues and activities of the College. Secondly, each department has been given free hand to select journals and referece books to be purchased for the Central Library.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	As far as the curriculum of the College is concerned, it is designed by Gauhati University to which Tihu College is affiliated. The curriculum is made available to the College for proper implementation. The University updates the curriculum to keep pace with the changes taking place in education system. As soon as the changes take place teachers are made familiar through seminars, workshops, conferences etc. For smooth and proper implementation of the curriculum teaching plans are designed by the faculty members that are regularly checked by the HoD as well as by the Principal.
Teaching and Learning	Most of the classes being crowded with students Lecture method is commonly used in the general classes of course. Modern tools like projector, green board, multimedia board etc. are also used in the classes where applicable.
Examination and Evaluation	College conducts the internal examination twice a year for each semester. The Principal of the College

	forms an Internal Examination Board to conduct the internal examination. The departments assess the home assignments and seminar papers submitted by the students.
Research and Development	Tihu College always encourages research practices. As many as sixteen teachers of the College have been awarded Ph. D Degrees, eleven teachers have achieved M. Phil degree and thirteen teachers have been enrolled for Ph. D in various universities. The College Authority encourages the research practices and grant Study Leave in this regard.
Library, ICT and Physical Infrastructure / Instrumentation	The Central Library of the College has been digitized. Quality reference books have purchased to make the students and teachers updated. A good number of e-journal have subscribed.
Human Resource Management	The College has formed a special cell to look after the development of Human Resource in the student community called Information Carrier Guidance Cell, Tihu College. Every year during the Summer Vacation, this cell organizes crash course (free) for carrier guidance cell inviting noted carrier counselors and experts from various fields.
Industry Interaction / Collaboration	Entrepreneurship development has become a need of the hour in this age where unemployment has become a burning question. In this regard, the College has taken many steps for developing entrepreneurship among the students. The College invited a fishery farmer, a successful entrepreneur to interact with the students.
Admission of Students	As a premier institution in Nalbari District, Tihu College always attracts the students not only of this district but also of other districts of the state. Before admission takes place, a notice regarding the admission is displayed on notice boards. It is also written on a blackboard for display. Moreover, the detailed procedure of the admission process is published on the College Prospectus. For the transparency of the admission process an Admission Committee is formed that monitors the whole process. The candidates are selected on the merit basis and the list is displayed on the notice board. Some members of teaching and non-teaching staff are appointed to

conduct the admission process smoothly. After verification of documents the selected candidates are allowed to take admission.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The management Information System is to be introduced for planning and development.
Administration	More and more paperless transaction has been initiated. For administrative works e-services like Whatsapp group, Bulk SMS etc. are introduced.
Finance and Accounts	All kinds of financial transaction have been made cashless. The Office has been automated to maintain the accounts.
Student Admission and Support	Online admission process has been introduced from the session 2018-19. Offline admission process has been fully stopped.
Examination	As far as the examination is concerned, the College has to the procedure of the affiliating university. All examination related works are done through web portal. The departments have to submit the internal marks of the students online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	0	0	0	0
2019	0	0	0	0

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Nil	Nil	01/07/2018	30/06/2019	0	0

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher

Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term Course	1	08/10/2018	13/10/2018	6
Short Term Course	1	29/10/2018	04/11/2018	6
Short Term Course	1	04/03/2019	09/03/2019	6
Refresher Course	1	18/03/2019	07/04/2019	21
RS GIS certificate course	1	13/05/2019	05/07/2019	53

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	3	0	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	Student Welfare fund

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The College maintains two level Internal and External Audit. At the Internal level of Audit, the Principal takes the audit through appointing two auditors as per the decision of the Governing Body of the College and an office accountant. At the External level, the College uses a Govt. auditor for all accounts Tihu College.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		

6.4.3 – Total corpus fund generated

1779387.00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority

Academic	No		No	
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent-Teachers Meet is conducted every year 2. Parents take part in various activities of the college. 3. Parents suggestions are recorded for Academic developments.

6.5.3 – Development programmes for support staff (at least three)

1. Training Programme for Non-Teaching staff to attain knowledge of online Admissions procedure 2. Conducted seminar on CBCS course for the teaching and Non Teaching staff. 3. Conducted Yoga Programme for Teaching and Non-Teaching Staff .

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Extension of Infrastructure of the college . 2. Opening of P.G. course in Education and History. 3. Making the college campus Eco-friendly. 4. Purchasing of more Reference Books and E-Journals for the Central Library. 5. Improvement of the college field.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Submission of AQAR of 2015-16, 2016-17, 2017-18	30/12/2018	27/08/2018	25/12/2018	48

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nil	01/07/2018	30/06/2019	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
0

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
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Ramp/Rails	Yes	2
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7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	0	0	01/07/2018	0	Nil	Nil	0
2019	0	0	30/06/2019	0	Nil	Nil	0

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	01/07/2018	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Yoga Programme	21/06/2019	21/06/2019	70

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Conducted Plantation programme to make the campus Eco-Friendly. 2. Making the college campus No-Tobacco zone. 3. Conducted Campus Cleanliness programme by NSS and Social Service Unit of the College. 4. Provision of Dustbins in many places in the college campus. 5. Regular removal waste material.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Publication of Departmental Wall Magazines 2. Opening of Post-Graduate courses

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.tihucollege.org/igac.php>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Tihu College is one of the premier institutions of higher education in Assam. Having trodden 50 years of spreading illumination in society, the College has celebrated its Golden Jubilee in March, 2013. The College was established on July 4, 1963, fulfilling the dream of acquiring quality higher education for the people, inculcated by a group of illustrious personalities with support from the rural masses of greater Tihu area. Due to relentless and untiring efforts of the Principal, staff and faculty members the College has established itself as a premier institution imparting education right from HS to TDC level. The College has come across a long way with five decades of eventful history

behind it catering to the needs of students opting for higher education in greater Tihu and its adjoining places. Even after the emergence of almost a dozen of colleges in the same hinterland, Tihu College still continues its rich intellectual heritage and academic ethos. Tihu College was affiliated to Gauhati University in 1967 and was brought under Deficit grants-in-aid system by the Govt. of Assam in 1969. Since then the College has been showing the marks of progress in all respects to the satisfaction of the students and guardians along with the elite-education-enthusiasts. The serene beauty and eco-friendly campus of the College with calm green surroundings is conducive to the pursuit of academic activities. With the full-fledged streams of Arts, Science and Commerce Tihu College continues to add new feathers in its cap so far as academic excellence is concerned. At present, the College has been successfully implementing the semester system in TDC introduced by Gauhati University. In view of the current demand and changing scenario, the College has introduced three-year BCA and one-year PGDCA courses. MA courses in History and Education have been introduced in 2018. The aim of all educational programmes at Tihu College is to foster a spirit of academic excellence, to encourage critical thinking, create innovative ways to broaden horizons and discover the liberating power of new ideas and insights. Apart from the academic progress the College moves ahead with the objectives of the fullest exploration of inherent talents of the students in extra-curricular area. It welcomes and entertains the blooming talents with due weight in admission process providing all infrastructural facilities. Tihu College vows to attain further progress and run ahead in the days to come with the tireless efforts and zeal of the teachers, the students, the guardians, the alumni and the society at large.

Provide the weblink of the institution

<http://www.tihucollege.org/download/TIHU%20PROSPCETUS%202018-19.pdf>

8.Future Plans of Actions for Next Academic Year

1. Extension of classrooms.
2. Opening of PG course in some other subjects.
3. Introduction of Job-oriented courses.
4. Construction of ICT enable class rooms.
5. Conducting National/International Seminars.
6. Student and Teacher Exchange programme in neighboring Colleges.